



St. Alphonsus

CATHOLIC SCHOOL

DISCOVERING STRENGTHS • CHALLENGING MINDS
IGNITING SPIRITS

Dear Parents and Guardians,

November 2017

As we enter into the second trimester of the school year, I would like to express the gratitude of our Faculty and Staff members for the privilege of serving your children in the ministry of Catholic education. Thank you for being a part of our school family.

It is without doubt that Catholic schools are reclaiming strength as vibrant institutions where children are nurtured spiritually, academically and socially on a daily basis. Due to the anticipated enrollment increase, it is necessary to begin next year's re-registration process now. This will allow the administration to appropriately fill the vacant seats, establish an accurate budget, and meet staffing needs.

The 2018-2019 K-8th grade tuition rates will be:

	1 Child	2 Children	3 or More Children
Grades K-8	\$3,850	\$7,400	\$10,950

This year's registration fee will depend on the date that all registration materials are turned in to the school. Included in this packet is the tuition and fee schedule in more detail, financial aid information and dates, and 2018-2019 enrollment form.

NEW ONLINE REGISTRATION

We are excited to announce that we will have online re registration through Sycamore School. Log in to your Sycamore account and follow the below steps to register:

1. Go to "My School"
2. Click "Enrollment"
3. Click "Online Portal"
4. From there follow the prompts to re-register.

Please note that if a registration fee is required, your enrollment will not be complete until we receive that payment.

Registration Fee Deadlines:

- **BY December 15th - NO** registration fee for returning children & entry into drawing for VIP Christmas Concert parking and seating.
- **Between December 16th-December 31st – NO registration fee for returning students.**
- **January 1st- February 3rd - \$25** registration fee per child for returning students.
- **Between February 4th-March 31st - \$50** registration fee per child for returning students.
- **AFTER April 1st - \$100** registration fee per child for returning students.

We do not take your choice of a Catholic Education lightly. Our entire faculty and staff recognize that this choice is a sacrifice, but one we strongly believe is worth making, now more than ever.

We look forward to working with you and your child and are excited you have continued to choose St. Alphonsus Catholic School for your child's educational journey.

Kari A Staples

Kari A. Staples, Principal

Reverend Donald Willard, C.Ss.R



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TUITION & OTHER REQUIREMENTS

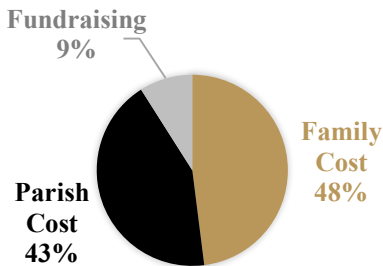
TUITION:

Annual Tuition for grades K-8 for the 2018-2019 school year are listed below.

	1st Child	2 Children	3 or more children
Grades K-8	\$3,850	\$7,400	\$10,950

The actual total cost to educate one student a student at St. Alphonsus Catholic School is \$7,930. Your tuition covers 48% of that cost, while the contribution from St. Alphonsus Parish covers 43% and other fundraising activities and income earned throughout other school programs generates the remaining 9% of the total cost to educate each child at St. Alphonsus.

TOTAL COST OF TUITION



It is important to the future of the school that you:

1. Continue your stewardship gifts to St. Al's Parish **AND**
2. Consider paying the actual cost or a higher percentage of the actual cost of your student's tuition if you are financially able to do so.

DISCOUNTS:

- A \$50 discount per family off of total tuition is given for paying tuition in full by 9/14/2018.
- A multi student discount is given for 2+ students in K-8 (discount figured in totals above).
- The fourth student from the same family attends free in Kindergarten-8th grade.

REGISTRATION FEE:

Each student is required to pay a non-refundable registration fee at the time of registration.

Registrations and Financial Aid applications will not be processed until this registration fee is paid in full.

Returning Students

- *BY December 31st* – NO registration fee for returning students.
- *January 1st- February 3rd* - \$25 registration fee per child
- *Between February 4th-March 31st* - \$50 registration fee per child
- *AFTER April 1st* - \$100 registration fee per child

New Students

- \$50 registration fee per child

HOW TO REGISTER:

You may register your child online or with a paper application. If you choose to register online, please visit the link provided. If you are a current family, please log in with your Sycamore School information. New families should click the green register button to create an account. From there follow the prompts to register.

Please note that if a registration fee is required, your enrollment will not be complete until we receive that payment. **Register Here: <https://goo.gl/DvELuK>**

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763-561-5101 www.stalsmnschool.org

ACTIVITY/TECHNOLOGY FEE:

Each family is required to pay a one-time non-refundable activity/technology fee of \$100 for each K-8 student. These funds will be used for miscellaneous student needs such as classroom technology supplies (3D ink, STEM equipment), phy-ed activities, and class parties. The student fee must be **paid in full by September 14, 2018**. Payments toward this fee can be arranged with Mrs. Staples. **This fee does not cover ski trips, environmental camp or any other field trips taken by each class.**

FINANCIAL AID:

Families may apply for financial aid through **March 1, 2018**. Applications received after this due date may be reviewed on a case-by-case basis. Financial aid awards may be granted based on resources available to the church and school. Families who receive financial aid will be required to uphold the timescale for tuition payments. **Those who fail to uphold the previous year's payment timescale and volunteer requirements will not be eligible for future awards.**

St. Alphonsus Catholic School uses TADS to process financial aid applications. ALL FINANCIAL AID APPLICATIONS are due NO LATER than **March 1, 2018** to be considered for a financial aid award. There is a \$40 fee payable to TADS to apply for financial aid. You may apply for financial aid by visiting www.tads.com, click on "Financial Aid Assessment" button to begin. **We can only accept online TADS applications.**

SMART TUITION AGREEMENT:

If you are unable to pay your tuition in one payment, payment plans are available through SMART tuition. All payment arrangements must go through SMART tuition. On-line applications can be submitted at www.enrollwithsmart.com, or via a paper application in English or Spanish. All families who choose a payment plan will be asked to pay the one-time SMART Agreement Processing Fee of \$50. This fee will be added to the first tuition payment.

VOLUNTEER AND FUNDRAISING EXPECTATION:

Volunteers are critical to our St. Alphonsus community and the students' school experience. There are many programs that exist solely because of the work of great volunteers. These educationally enriching opportunities would be lost if we do not get the volunteers required for them. There are many opportunities throughout the year for which to volunteer. To meet these needs, all families attending St. Alphonsus School are **required to perform 20 service hours per family enrolled per school year. Three (3) of those hours must be dedicated to the Marathon/Fall Fest, two (2) of the hours must be dedicated to our Gala, and one (1) hour must be dedicated to the Garage Sale. There is also additional volunteer hours required if your student participates in an after school athletics program through St. Alphonsus Catholic School.** All families are expected to participate in all fundraisers that the school supports.

KEY DATES:

January 1, 2018 First day to apply for financial aid via TADS	September 14, 2018 \$100 Activity/Technology Fee Due
March 1, 2018 TADS applications for financial aid due	August/September 2018 Free/Reduced Lunch Forms Available
Approximately April 20, 2018 Financial aid awards will be sent to qualifying families	

TIMELINE OF FEES:

Below is an approximate timeline of when fees are due to the school for the purposes stated above. These are in addition to tuition payments.

December-August	January-March	August	September 14, 2018
Applicable Registration Fees Due	\$40 TADS Fee Due (If Applicable)	\$50 SMART Fee Due (If Applicable)	\$100 (per child) Activity Fee Due



2018-2019 Enrollment Update Form: Kindergarten – 8th Grade

Registration deadline is February 2, 2018.

Update your registration by December 31, 2017 to waive your \$50 application fee. After that date all enrollment forms will be reviewed on a first come, first served basis.

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You can also re-register via Sycamore School. Please visit and login via the link below. From there follow the prompts to re-register. **Re-Register Here: <https://goo.gl/DvELuK>**

If applicable, a non-refundable registration fee is due in FULL with this enrollment form. Students will not be placed on class rosters until the registration fee is paid in full and all necessary paperwork is turned in to the office.

Please list each student (K-8th) attending St. Alphonus Catholic School in 2018-2019:

Students' Last Name

Current Student #1 Information

Current Student #2 Information

FIRST NAME: _____

FIRST NAME: _____

BIRTHDATE: _____

BIRTHDATE: _____

GRADE ENTERING: _____ SEX: _____

GRADE ENTERING: _____ SEX: _____

Current Student #3 Information

Current Student #4 Information

FIRST NAME: _____

FIRST NAME: _____

BIRTHDATE: _____

BIRTHDATE: _____

GRADE ENTERING: _____ SEX: _____

GRADE ENTERING: _____ SEX: _____

**If enrolling a new student in your family, please include their information below.
(this includes students moving from St. Alphonus' PreK to Kindergarten):**

****Kindergarten students must provide a Birth Certificate****

FIRST NAME: _____

APPROXIMATE BAPTISM DATE/LOCATION*: _____

BIRTHDATE: _____

Student(s) resides at: one household
 multiple households

GRADE ENTERING: _____ SEX: _____

Student(s) resides with:

*Please describe student's living arrangements:

both parents guardian

mother other: _____

father

FOR SCHOOL USE ONLY:

Date Application Received: _____ By: _____ Birth Certificate (Kindergarten only)

_____ Registration Fee, Check # _____/Cash _____ Baptismal Certificate (only if not at St. Al's)

_____ Business Office Form

Guardian #1 Information – 1st to be contacted

Father Mother other: _____
NAME: _____
ADDRESS: _____
CITY/ZIP/COUNTY: _____
PRIMARY PHONE:(_____) _____ - _____
 Home Phone Cell Phone
SECONDARY PHONE:(_____) _____ - _____
 Home Phone Cell Phone
PRIMARY EMAIL: _____
 Single Married Separated Widowed
EMPLOYER/OCCUPATION: _____

Guardian #2 Information – 2nd to be contacted

Father Mother other: _____
NAME: _____
ADDRESS: _____
CITY/ZIP/COUNTY: _____
PRIMARY PHONE:(_____) _____ - _____
 Home Phone Cell Phone
SECONDARY PHONE:(_____) _____ - _____
 Home Phone Cell Phone
PRIMARY EMAIL: _____
 Single Married Separated Widowed
EMPLOYER/OCCUPATION: _____

If you register your 2018-2019 K-8 student by:

- **BY December 31st – NO registration fee for returning students.**
- **January 1st- February 3rd - \$25 registration fee per child for returning students.**
- **Between February 4th-March 31st - \$50 registration fee per child for returning students.**
- **AFTER April 1st - \$100 registration fee per child for returning students.**

These deadlines include students entering Kindergarten from our Kinderstart program.

*All new students must have a \$50 registration fee included with this application.

Thank you for continuing to choose to send your student to
St. Alphonsus Catholic School!

We are delighted to be a partnership in education with you and your student!

Are you following us on Facebook? Make sure to check out our page to see the fun activities going on in the classroom, as well as fun events that are coming up throughout the year!

www.facebook.com/stalcrusaders



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2018-2019 Tuition Payment Method

This form must be completed by all families and returned with the
2018-2019 Enrollment Form and Registration Fee.

FILL IN FAMILY INFORMATION:

Name _____

Address _____

Primary Phone: _____ Email Address _____

of students attending _____ Grade Level (please circle all that apply): K 1 2 3 4 5 6 7 8

TUITION PAYMENT METHOD 2018-2019 (Check appropriate box)

_____ One Full Payment by 9/14/2018 _____ SMART- Auto Payment

If you are paying tuition in full by 9/14/2018 please sign and date at the bottom of this page.

If you are enrolling or reenrolling in SMART to pay your tuition in installments, please fill out the information below before signing.

NEW SMART PARTICIPANT

_____ NEW SMART PARTICIPANT (Please complete SMART online at www.enrollwithsmart.com or and return Smart Form - attached) Note: SMART'S Administrative Fee is \$50.00 a year

CURRENT SMART PARTICIPANT – Only complete if you signed up for SMART during 2017-2018 school year (Please check one) Note: SMART'S Administrative Fee is \$50.00 a year

_____ NO CHANGE IN SMART FROM 2017-2018. Please keep all accounting the same. SMART will notify you of date and amounts due.

_____ CHANGES IN SMART FROM 2017-2018**

_____ Day of Month: __10th __20th __30th

_____ Different Bank Account

_____ Plan Change:

__ Monthly (Aug-May) __ Quarterly (Aug,Nov,Jan,Mar) __ Semi Annually (Aug,Jan)

****Please fill out new SMART Form (online at www.enrollwithsmart.com or attached) if you have any changes or are new to the SMART PROGRAM.**

Authorized Signature(s)

Date

Please return this form with the Enrollment Form and Fee by February 3, 2018. Any Questions contact the Business Office Michelle or Karen at 763-503-3389.

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